



# BOARDROOM NOTES

Nurses Association of New Brunswick 165 Regent Street,  
Fredericton, NB E3B 7B4 [www.nanb.nb.ca](http://www.nanb.nb.ca) 1 800 442-4417

The Board of Directors met on February 16 & 17, 2016 at NANB Headquarters in Fredericton.

## Policy Review

The Board reviewed policies related to:

- **Governance Process**
- **Executive Limitations**

The Board also approved amendment(s) to GP-6.2 Nominating Committee Terms of Reference and proposed NANB Rule Amendment.

## Organizational Performance: Monitoring

The Board approved monitoring reports for the Ends policies, the Audited Financial Statement, 2016 Budget, Executive Limitations policies and Governance Process policies.

## Board of Directors' & Committee Appointments

### Board Elections

The Nominating Committee presented a slate of nominees for election to four director positions. Candidate information will be published in *Info Nursing* and available on the NANB website.

Results will be communicated following the election using all NANB communications tools. During the 100<sup>th</sup> Annual General Meeting, October 19, 2016 newly elected directors will be announced with the 2016-2017 Board of Directors.

### Public Director Vacancies:

The Board approved the following nominees to be submitted to the Lieutenant Governor in Council to fill two public director positions on the Board for a two year term beginning in September 2016.

#### Nominees:

- Joanne Sonier (Tabusintac)
- Carole Fournier (New Maryland)
- Rebecca Butler (Fredericton)
- Sally Richards (Nackawic)

### Committee Vacancies:

Nominations are required to replace committee members on the Nursing Education Advisory Committee, the Complaints Committee and the Discipline/Review Committee for two-year terms effective September 2016.

\*For further information and to submit nominations for consideration, members can refer to the NANB website or call toll free 1-800-442-4417.

## NANB/NBNU Joint Communication Meeting

The NANB Executive Committee and the NBNU Council met on December 10, 2015. Joint meetings are scheduled biannually to discuss issues of mutual interest and concern.

### Continuing Competence Program (CCP) Audit

A report on the Continuing Competence Program Audit, which was conducted in the fall of 2015, was provided to the Board. The purpose of the audit questionnaire is to monitor compliance with the CCP. In 2015, 406 registered nurses and 10 nurse practitioners were randomly selected as part of the annual CCP Audit. Members were asked to complete an online questionnaire related to their CCP for the 2014 practice year. A total of 390 members completed the online questionnaire while 1 member required assistance. All members met the CCP requirements.

The next CCP Audit will be conducted in the fall of 2016 on the 2015 practice year. At that time, a random sample of 5% of all RNs and 10% of NPs will be audited.

## **NANB Document Review/Approval**

The Board approved the following:

### **Revised Document(s):**

- *Approval of the Nurse Refresher Program in New Brunswick, to be renamed Approval Review Process: Registered Nurse Re-Entry Programs.*

### **Endorsement of the Joint Position Statement(s):**

- *The Palliative Approach to Care and the Role of the Nurse*

\*All [documents / position statements](#) referenced above are available on the NANB Web site or call toll free 1 800 442-4417.

## **Nursing Education Advisory Committee**

The Board approved the NEAC recommendations that:

- the University of New Brunswick Nurse Practitioner Program be granted an approval status for five (5) years and that going forward, the approval review cycle be for a period of 5 years;
- the University of New Brunswick Nurse Practitioner Program provide one progress report (March 1, 2018) outlining measures taken to address recommendations identified in the Approval Review Team's Report.
- the Université de Moncton Nurse Practitioner Program be granted an approval status for five (5) years and that going forward, the approval review cycle be for a period of 5 years; and
- the Université de Moncton Nurse Practitioner Program provide general feedback on the recommendations identified in the Approval Review Team's Report by March 1, 2018.

## **Government Relations**

The Board hosted an MLA Breakfast on Wednesday February 17<sup>th</sup>, 2016 with approximately 20 MLAs in attendance providing the Association an opportunity to discuss key priorities for healthcare and how RNs & NPs are poised and eager to participate in the development and introduction of innovative health models that would improve access and health management needed in New Brunswick. See details on page...

## **Appointment of Chief Scrutineer**

The Board appointed Monique Cormier-Daigle as Chief Scrutineer to oversee the election process and the voting on resolutions and motions at the 2016 and 2017 Annual General Meetings.

The appointment will be effective from February 2016 – August 31, 2017.

## **Appointment of Complaints Committee Chairperson**

Due to the resignation of the current Chair, NANB By-law 11.02C states the Board has the authority to fill committee vacancies. The Board appointed Dr. Monique Mallet Boucher, Senior Teaching Associate, Student Affairs and Faculty Engagement Coordinator, University of New Brunswick (Moncton), as member and Chair of the Complaints Committee for the remainder of the 2015-2016 term.

## **Centennial Planning & CNA Biennial Update**

The Board received an update on centennial activities and promotional marketing initiatives to date including status of the 50 RN/NP sponsored contest open to all members, details of the commemorative painting competition with process for selection, and details on the Centennial Reception Tour.

Additionally, the Board received a schedule of events occurring at the CNA Biennial and sneak peek into the entertainment scheduled for the Awards Banquet.

## **Presentation**

### **New Brunswick Department of Health Developing a model for health human resources planning**

Francine Bordage, Chief Nursing Officer/ Nursing Resources Advisor with the Department of Health gave a presentation to the Board of Directors to provide an update on health human resource planning.

NANB provided details on membership statistics including registration and membership report 2015 as well as 2015 university admissions statistics.

**Finances**

The Board reviewed the 2015 Auditor's Report which reflected a \$147,559 cash surplus. In the 2015 fiscal year, there were capital asset purchases of \$439,880 and the Board supported a transfer of \$220,278 from the Capital Fund for 2015 infrastructure enhancements to the building. The audited financial statements will be presented at the 2015 Annual General Meeting. The Board reviewed the 2016 budget. Planned expenditures for 2016 are approximately \$4,027,477 with a surplus of \$81,907. This represents a balanced budget in accordance with board policy.

**Next Meeting**

The next Board of Directors meeting will be held at the NANB Headquarters on May 31 & June 1, 2016.

Observers are welcome at all Board of Directors meetings. Please contact Paulette Poirier, Executive Assistant-Corporate Secretary at [ppoirier@nanb.nb.ca](mailto:ppoirier@nanb.nb.ca) or call (506)459-2858 / 1 800 442-4417

**2015-2016 NANB Board of Directors**

President – Brenda Kinney  
President-Elect – Karen Frenette  
Director, Region 1 – Joanne LeBlanc-Chiasson  
Director, Region 2 – Jillian Lawson  
Director, Region 3 – Amy McLeod  
Director, Region 4 – Jenny Toussaint  
Director, Region 5 – Thérèse Thompson  
Director, Region 6 – Annie Boudreau  
Director, Region 7 – Lisa Keirstead Johnson  
Public Director – Fernande Chouinard  
Public Director- Wayne Trail  
Public Director – Edward Dubé