



BOARDROOM NOTES

Nurses Association of New Brunswick 165 Regent Street,
Fredericton, NB E3B 7B4 www.nanb.nb.ca 1 800 442-4417

The Board of Directors met on October 15-17, 2014 at NANB Headquarters in Fredericton. The meeting commenced with an afternoon orientation session welcoming four elected region directors and two reappointed public directors effective September 1st, 2014 and are as follows:

- *Joanne LeBlanc-Chiasson*, Region 1 Director
- *Amy McLeod*, Region 3 Director
- *Thérèse Thompson*, Region 5 Director
- *Lisa Keirstead Johnson*, Region 7 Director
- *Wayne Trail*, Public Director
- *Fernande Chouinard*, Public Director

Policy Review

The Board reviewed and approved the 2014-15 Board Planning Cycle, as well as policies related to:

- **Governance Process**
- **Executive Limitations**

New and Amended Policies:

The Board approved amendments to policy:

- GP-16 Board Development;
- GP-6.2 Nominating Committee Terms of Reference;
- EL-3 Financial Planning;
- EL-8 Communication and Support to the Board; and
- *New policy*- EL-18 NANB Document Nomenclature.

New and Amended Rules Nominating Committee

The Board approved a Rule amendment to enable the appointment of three RN Directors to the Nominating Committee instead of two RN Directors and the past president.

Electronic Voting

The NANB Bylaws were amended at the June 2013 Annual General Meeting to enable the implementation of electronic voting (internet or telephone) to elect members to the Board of Directors.

The first e-voting took place in April 2014. The NANB Rules were amended to concur with the bylaw amendments.

Short-Term Education Courses

A Rule amendment was approved by the Board to enable Registered Nurses (RNs) and Nurse Practitioners (NPs) from other Canadian jurisdictions to participate in clinical practicum related to a short-term course (e.g. foot care) without having to establish registration in New Brunswick.

Organization Performance: Monitoring

The Board approved monitoring reports for the *Executive Limitations; Governance Process* policies and Board Evaluation.

Call for Nominations for Public Director

The term of appointment of Edward Dubé, public director on the Board, will expire on August 31, 2015. Mr. Dubé has served only one term and has agreed to let his name stand for a second term. In order to appoint one public director, NANB must submit three nominees to the Minister of Health.

National Council of State Boards of Nursing (NCSBN) Associate Membership

The NANB's application to the NCSBN for Associate Membership was approved by the Delegate Assembly at their annual meeting in August 2014.

NCLEX Registration Examination

In preparation for the transition to the new entry to practice exam, the Board approved the recognition of the NCLEX from 1982 to the end of 2014 as an entry to practice examination for the purpose of registration of international applicants after January 1, 2015.

The first NCLEX will be offered in New Brunswick in February 2015.

Registered Nurses Professional Development Centre (RNPDC) Re-entry Program

English and French international and domestic applicants who are required to take a re-entry program in order to meet registration requirements will be referred to the Registered Nurses Professional Development Centre (RNPDC) Re-Entry Program in Halifax, Nova Scotia. This will replace the previously utilized MacEwan University Nurse Refresher Program.

National Nursing Assessment Service (NNAS)

The purpose of the National Nursing Assessment Service (NNAS) is to provide a single portal of entry for applications for registration from internationally educated nurses (IENs) and to harmonize the application process by centralizing document collection and assessment of applicant files. The NNAS was launched on August 12, 2014.

UNB and UdeM Baccalaureate Program Interim Reports

Based on the recommendations of the Nursing Education Advisory Committee, the Board of Directors accepted interim progress reports from the UNB and UdeM Baccalaureate of Nursing Programs which responded to recommendations from the BN Program Approval Reports of February 2013 and November 2011 respectively.

Committee Appointments

The Board of Directors approved the following appointments:

- Nominating Committee members are: *Brenda Kinney*, President-elect; *Thérèse Thompson*, Director Region 5 and *Amy McLeod*, Director Region 3.
- *Sharon Hall-Kay*, RN, York-Sunbury Chapter, reappointed Chief Scrutineer for the 2015 Election and Annual Meeting.
- Nursing Education Advisory Committee Chairperson: *Marjolaine Dionne Merlin*, nurse educator, Université de Moncton (effective immediately to August 2016).

New and Revised Documents

The Board approved the following:

Revised:

- *Standards for Infection Prevention and Control* - a revision of Practice Guideline: *Infection Prevention and Control (2009)*
- *Professional Conduct Review: Complaints and Discipline Process* – a revision of *Complaints and Discipline Process (2004)*
- The 2010 *Accountability during a job action*: Practice Guideline document was retired and the content was republished as a Frequently Asked Question in the FAQ section of NANB's website

New:

- *Cosmetic Medical Procedures*: Position Statement

*All documents and position statements are available on the NANB website or call toll free 1-800-442-4417.

Infrastructure Update

In 2013, the Board approved a capital construction project to enhance accessibility and update the NANB premises. The Board received an update on the current capital project underway. The building is being upgraded and an elevator is being installed to make the building fully accessible. This construction is proceeding on schedule and on budget to be completed by mid-December. Other upgrades to the premises include electrical, flooring, and plumbing updates.



Staff Recognition

Employment milestones were recognized for Marie-Claude Geddry-Rautio, Bookkeeper for 15 years and Angela Bourque, Administrative Assistant for 5 years of service.

Next Meeting

The next Board of Directors meeting will be held at the NANB Headquarters on February 17 & 18, 2015. Observers are welcome at all Board of Directors meetings. Please contact Paulette Poirier, Executive Assistant-Corporate Secretary at ppoirier@nanb.nb.ca or call (506)459-2858 / 1 800 442-4417.

2014-2015 NANB Board of Directors

President – Darline Cogswell
President-Elect – Brenda Kinney
Director, Region 1 – Joanne LeBlanc-Chiasson
Director, Region 2 – Jillian Ring
Director, Region 3 – Amy McLeod
Director, Region 4 – Josée Soucy
Director, Region 5 – Thérèse Thompson
Director, Region 6 – Annie Boudreau
Director, Region 7 – Lisa Keirstead Johnson
Public Director – Fernande Chouinard
Public Director- Wayne Trail
Public Director – Edward Dubé

