

GOVERNANCE – FINANCE – STANDING COMMITTEES



BOARD MEETING

SEPTEMBER 25 & 26, 2025



Boardroom Notes

The Board of Directors met on September 25 and 26 at the Centre de Villégiature Deux Rivières Resort, Tracadie, NB.

The next meeting is scheduled for November 13th at the NANB Office, Fredericton. NANB Board of Directors welcomes observers and encourages registrants and the public to experience the governance of the nursing regulatory body. Please contact the Executive Office at executiveoffice@nanb.nb.ca to request to attend meetings at least one week in advance of the meeting date.

Project Updates & Presentations

Nursing Act

The Board received an update on the collected feedback from the nurse, public, and external partner presentations (21 total) divided by relevant themes that were then discussed and incorporated into the proposed Nursing Act as directed by the Board.

The Board approved the draft Nursing Act and bylaws to be submitted to the Department of Health this Fall for their review and feedback, as per the Government of New Brunswick Private Health Disciplines Legislation and Regulation Submission and Review Policy.

Nursys Canada

The Nursys project being launched across Canada will allow for national workforce data collection in addition to creating a repository of registration and licensing information where Canadian nurse regulatory bodies can share information in real time, positively contributing to the public protection mandate of the regulators. NANB will launch Nursys this October.

Professional Association

The Board received a presentation of a proposed business plan for the future professional nursing association from Co-Chairs Cheyanne Culbert RN, and Martha Vickers NP. They are moving forward items to advance the formation of a professional nursing association in New Brunswick including incorporation, development of a business plan and governance structure. NANB continues to cover the costs incurred to date-up from the operating budget.

Long-term Financial Plan

The Board received a presentation from Michael Landry, Doane Grant Thornton on the developed long-term financial planning tool which involves projecting revenues, expenses, and key monitoring factors that will support NANB's future financial planning.

Boardroom Notes– September 25 & 26, 2025

For Information

Indigenous Advisory Circle

The Indigenous Advisory Circle held its first meeting in September. The Terms of Reference were finalized, and membership of the circle is being finalized.

NCLEX–RN Quarterly Updates

The NCLEX–RN is the nursing entry-to-practice exam in Canada. Program specific results are reported directly to the designated nursing programs. The 2nd quarter results for 2025 were shared with the Board. There were 242 first time writers, 198 passing (81.82% pass rate).

NANB Rule 1.06 Confidentiality of examination results (c) states Overall examination statistics may be released to the membership provided that the identity of the school is withheld.

Interjurisdictional Nurse Licensing (INL)

Implementation of INL launched in early September. NANB is registering RNs and NPs successfully as a host jurisdiction in New Brunswick.

Registered Psychiatric Nurses (RPN)

NANB will move forward with the regulation of RPNs in New Brunswick once the new Nursing Act come into force. Communication will follow in the coming months.

Clinical Nurse Specialist

The Board was approached to increase support for the role of the Clinical Nurse Specialist. The Nova Scotia College of Nurses has a definition available on their webpage. More information on the topic will return to the Board for consideration.

Governance

Appointments

Chief Scrutineer– The Board appointed **Jessie Johnson** as Chief Scrutineer with a responsibility to oversee Board of Director Election processes and business including voting at the Annual General Meeting (AGM) for a 3-year term, from Sept 2025 to September 2028.

Nursing Education Advisory Committee (NEAC)– The Board reappointed **Chelsea Currie-Stokes**, RN member for a second three-year mandate. The role of NEAC is to advise the Board on development of nursing education standards, reviewing and approving schools of nursing and establishing outcomes of nursing program reviews.

Decisions

A Board Competency Matrix was developed to comply with the new Nursing Act and was approved by the Board.

A Chief Executive Officer Performance Review Process was approved by the Board.

A motion was approved by the Board to continue using the 2017 Canadian Nurses Association (CNA) Code of Ethics for Registered Nurses until a NANB Code of Conduct is drafted and presented. The 2025 CNA Code of Ethics will be used as a source of reference as applicable.

Finance

The Board approved NANB's Interim Financial Statements as of May 31, 2025 (Q2 Fiscal year 2025).

The Board approved the Surplus Management Proposal as presented and that the CEO provide a written update to the Board at the March 2026 meeting.

The Board appointed KPMG as the independent auditor's firm for fiscal year 2024–2025, as recommended by the Finance Committee.

The Board reviewed information the cost/benefits of installing solar panels on the roof of the NANB headquarters and approved to move forward with solar panel installation as recommended by the Finance Committee.

Standing Committees

Nursing Education Advisory Committee (NEAC)

Beal University Canada Campus proposal to offer a BScN in Miramichi was approved by the Board provided that NANB conducts a site visit after the completion of Module 12, and a comprehensive review of the program scheduled for September 2026.

Beal University Canada Campus site visit was deemed satisfactory by the Board. A motion was approved to request a supplemental report be submitted with the comprehensive review report of the BScN in September 2026.

Collège Communautaire du Nouveau-Brunswick (CCNB) Transition et réadmission en sciences infirmières (TRSI) Program comprehensive review was considered satisfactory by the Board. The program was considered approved with conditions pending an interim report be submitted in a year from now.

Departmental Highlights

Regulation

The registration department completed an evaluation of the Internationally Educated Nurse pathways to registration. Final interviews validating the results of the report are currently underway. The IEN registration team will be working over the next few months to review the pathways to create improvements.

Complaints

The Board received a Complaints Department update for Q3 informing of open, pending and closed cases. Trends in complaints include, under and delayed reporting, difficulties obtaining records and increased volume and complexity.

Policy, Risk and Compliance

An update on NANB's Risk Assessment Framework was provided. The Risk Assessment Framework has been used to assess risks associated with two major projects/initiatives, the Nursys in Canada Project, and NANB's INL implementation. Score cards outlining the details of future individualized assessments will be provided to the Board on an ongoing basis.

